

PLANNING BOARD APPLICATION SUBMITTAL CHECKLIST

The following items are to be returned to the Planning Board Secretary, **complete as a package**, to make application to appear before the Planning Board:

CHECK OFF

(ONE ORIGINAL & TWO COPIES OF ALL EXCEPT PLANS)

1. Completed Page 1 and 2 of Application form. (Original Copy) ☒
2. Agricultural Data Statement (If you answer yes to #9 on application) ☐
3. Applicant/Owner Proxy Statement (Original) **(MUST HAVE IF APPLICABLE)** ☒
4. a. Applicable completed Check List for subdivision/L.L. Chg. or Site Plan ☒
b. **Approval box on all sheets of plan as described in #4 of Subdivision Check List and #2 of Site Plan Check List.**
5. Short Form EAF (Unless instructed to prepare long form). (Original & two copies) ☒
6. Flood Hazard Area Development Application. ☒
7. EIGHT Sets of plans – folded to fit in legal size file folder with name block showing. ☒
8. **SEPARATE CHECKS AS FOLLOWS:** (Choose appropriate category for your project)

SITE PLANS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Special Permit Application and Review Fee..... \$250.00

Application fee..... \$125.00

Escrow (**Unless other amount specified at workshop**) \$750.00

(Additional escrow due for multi-family dwellings)

\$ 7150⁰⁰

SUBDIVISIONS:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Application Fee...(minor subdivision only).....\$ 75.00

Application Fee...(major subdivision only).....\$150.00

ESCROW:

Residential: \$200.00 each - for each of first 4 lots

\$100.00 for each additional lot -

Total:\$ _____

Commercial: \$500.00 each - for each of first 4 lots

\$200.00 for each additional lot -

Total:\$ _____

LOT LINE CHANGE:

Two Separate Checks: (One check for application fee and separate check for escrow amount)

Application fee.....\$75.00

Escrow (Unless other amount specified at workshop). ...\$200.00.....\$ _____

PLEASE NOTE: ADDITIONAL FEES DUE UPON COMPLETION OF PLANNING BOARD REVIEW.